

TENDER ASSESSMENT METHODOLOGY

1. The tenders that meet the requirements set out in the procurement documents will be evaluated according to the most economically advantageous tender evaluation criterion – price-quality ratio.
2. The criteria and formulas presented in Table No. 1 will be used to assess the economic efficiency of the tenders.

Table No. 1

Nr.	Evaluation criteria	Merit points awarded	Relative weight of the criterion parameter	Relative weight of the criterion
1.	Tender price (C)			X=20
2.	Other criteria (T):			Y=80
2.1.	<p>Parameter - Experience of Specialist for On-Shore Oil and LNG Terminals (T₁)</p> <p>The number of on-shore liquefied natural gas terminals (port facilities) or on-shore oil terminals (port facilities), for which the specialist has properly mediated in concluding general liability or property damage insurance contracts (or provided other types of consulting services related to these insurances) during the last 5 (five) years prior to the deadline for submission of the tender.</p> <p>The same objects may be counted only once when assessing the specialist's experience.</p> <p>The specialist's experience will be considered adequate if the specialist's client has purchased general liability or property damage insurance as a result of the specialist's services.</p>		Y ₁ =16	
	<i>1-2 contracts</i>	1		
	<i>3-4 contracts</i>	3		
	<i>5 or more contracts</i>	5		
2.2.	<p><u>Parameter – experience of specialist for FSRU type LNG terminals (T₂)</u></p> <p>The number of FSRU type LNG terminals for which the specialist has properly brokered general liability or property damage insurance contracts (or provided other types of consulting services related to these insurances) during the last 5 (five) years prior to the deadline for submission of the tender.</p>		Y ₂ =16	

	<p>The same objects may be counted only once when assessing the specialist's experience.</p> <p>The specialist's experience will be considered adequate if the specialist's client has purchased general liability or property damage insurance as a result of the specialist's services.</p>			
	<i>1-2 contracts</i>	1		
	<i>3-4 contracts</i>	3		
	<i>5 or more contracts</i>	5		
2.3.	<p><u>Parameter – experience of risk engineer of on-shore oil and lng terminals (T₃)</u></p> <p>The number of on-shore liquefied natural gas terminals (port facilities) or on-shore oil terminals (port facilities) for which the specialist has adequately provided risk engineering services in the last 5 (five) years prior to the deadline for submission of the tender.</p> <p>The same objects may be counted only once when assessing the specialist's experience.</p> <p>The specialist's experience will be considered adequate if the specialist's client has received a risk assessment report as a result of the specialist's services.</p>		Y ₃ =16	
	<i>1-2 contracts</i>	1		
	<i>3-4 contracts</i>	2		
	<i>5 or more contracts</i>	3		
2.4.	<p><u>Parameter – experience of risk engineer of FSRU type LNG terminals (T₄)</u></p> <p>The number of FSRU type LNG terminals for which the risk engineer has adequately provided risk engineering services in the last 5 (five) years prior to the deadline for submission of the tender.</p> <p>The same objects may only be counted once when assessing the specialist's experience.</p> <p>Experience of specialist will be deemed to be suitable, if the client of the specialist has received a risk survey report as a result of the specialist's services.</p>		Y ₄ =16	
	<i>1-2 contracts</i>	1		
	<i>3-4 contracts</i>	2		

	5 or more contracts	3	
2.5.	<p>Parameter – specialist’s claims administration experience (T₅)</p> <p>The supplier’s specialist helped client to settle damages and claims in non-life insurance branches during the last 5 (five) years before the offer submission deadline for and were handled directly by Supplier’s specialist. To evaluate the criterion, the supplier shall submit together with the offer a list of paid claims during the last five (5) years prior to the offer submission deadline. Only incidents that both occurred and were settled (paid) within this last 5 (five) year period shall be considered as meeting this requirement of specialist.</p>		Y ₅ =16
	1.000.000 EUR (one incident)	1	
	2.000.000 EUR (in total for two incidents or less)	2	
	5,000,000 EUR (in total for three incidents or less)	3	

Economic efficiency (S) is calculated by adding the scores of the supplier's tender price (C) and other criteria (T):

$$S = C + T$$

The tender price (C) scores are calculated by multiplying the ratio of the lowest tender price (C_{min}) to the evaluated tender price (C_p) by the price comparative weight (X):

$$C = \frac{C_{min}}{C_p} \times X$$

The collected scores are rounded to two decimal places.

The evaluation scores for other criteria (T) are calculated by adding the values of all criteria parameters (T_i).

$$T = \sum T_i$$

The assessment of the criterion parameter (T_i) is calculated by taking the ratio of the parameter value (R_p) provided by the supplier and the maximum value of the same parameter (R_{max}) and multiplying this ratio by the relative weight (Y_s) of the criterion parameter being assessed:

$$T_i = \frac{R_p}{R_{max}} \times Y_s$$

In these formulas:

R_p – the value of the corresponding criterion parameter of the evaluated tender;

R_{max} – the maximum value of the same criterion parameter determined during the evaluation of all submitted tenders.

3. The supplier has the right to propose the same specialist for more than one position, if the proposed specialist meets all the requirements for each of the proposed positions.
4. The evaluations will be carried out by a commission.
5. If more than one supplier participating in the procurement has collected the same number of evaluation points, the supplier who submitted the tender first will have the right of priority.
6. The offer that has collected the highest number of economic efficiency points is considered the most economically advantageous tender.
7. The supplier must submit a completed list of proposed specialists form (Annex 7 to the SPC) together with the initial tender.
8. If the supplier offers more than one specialist for one position, only the first specialist indicated by the supplier will be evaluated. The experience of other specialists indicated in one position will not be evaluated.
9. When evaluating the experience of a specialist for the same contract, the same contract may be counted only once for one parameter.